



Memo: Water Meter Update
From: Jim Davis, Mayor
Date: February 2, 2015

Installations of new water meters and readers will begin mid-February. The Village will be installing 150 new meters (approximately half of the residents/businesses in town). We have hired United Meters, Inc. (UMI) in Morris to install the meters.

Any meters that are not currently working are included in this first round of installations. Basically, the middle of downtown and north is the designated area to be the first 150 meters replaced. There are a few households on the south end of town included in this first round. You will be receiving the letter below this first week of February if you are a part of the first round of replacements. Please read the letter carefully as it explains what you need to do.

At this time, the Village plans to purchase and install remaining meters about this time next year. There is no up front cost to you for purchase and installation of the meters. The \$10 per quarter infrastructure fee implemented and added to your bills on January 1st covers this project.

We thank you for your cooperation! If you have any questions, call the Village at (815) 695-5671.

Village of Newark
PO Box 270
Newark, IL 60541



NAME
Or Current Occupant
ADDRESS
NEWARK, IL 60541

February 1, 2015

Dear Newark Water Customer:

The Village of Newark is implementing a new mandatory water meter upgrade program to replace existing water meters and remote readers with a new Automatic Meter Reading System in all residential, commercial and industrial areas. **This process will start mid-February.** One of the main reasons the Village has decided on this project is that many of the current water meters and remote readers are not working. The Village feels that this water meter upgrade will be just as beneficial to our residents as it will be to the Village. The new meter reading system will improve service to all Village customers by allowing more efficient monitoring of water consumption as well as other customer service enhancements.

There is **no charge** to water customers for this upgrade. The Village has contracted with United Meters, Inc. (UMI) to complete the installation. UMI will be working in various sections of the Village throughout the duration of the project. **The Village requests that you contact UMI directly, toll free, at 1-877-533-8964, as soon as you receive this letter to schedule your installation appointment.** UMI installers will have appropriate photo identification on them at all times and will be driving company marked vehicles. UMI will also be going door-to-door requesting to upgrade your water meter. If you would like to confirm if UMI is working on your street, please call **UMI directly, toll free, at 1-877-533-8964.**

An individual 18 years or older must be present during the installation. Installers must have adequate access to the inside meter. The Village will also need to shut off the water during the upgrade only. Under normal circumstances, a meter upgrade will take approximately 30 minutes.

At this time the Village is also advising residents to install a shut-off valve inside your homes if you don't already have one or to replace one you have if it is not working properly. Residents will be responsible for the costs for this valve and installation. Our current zoning manual requires shut off valves in all new homes. We estimate the cost to be about \$145-\$165, depending on the valve size. UMI will be able to give you a more accurate estimate at the time of installation and any additional plumbing work like this can be refused and must be approved by the Village before UMI proceeds. It is to your advantage to make sure you have a working shut off valve inside your home. If you do not and you need to shut off the water for some reason, you will have to call the Village and wait for an employee to come and shut it off from the outside hookup.

We appreciate your cooperation during this important project. Should you have any questions or need additional information on the program, please do not hesitate to contact the Village at (815) 695-5671. You can also check on our Village website for more information about this project! <http://newark-il.us/>

Sincerely,

Jim Davis

Jim Davis, Village Mayor