

Please do not write in this space (for office use only).

Filing Fee \$ 400.00

Please provide 20 copies of all documents

Application No. _____

Applicant's Name _____

**VILLAGE OF NEWARK
ZONING BOARD OF APPEALS**

**REQUEST FOR APPEAL HEARING
OF ZONING DECISION OR ACTION**

(Please submit all information requested. Typing/printing in black or blue ink is requested on application.)

APPROVAL CRITERIA

An Appeal from a final order, requirement, decision or determination to issue, revoke, rescind or extend a permit or certificate requiring compliance with the provisions of the Newark Zoning Ordinance may be taken to the Zoning Board of Appeals by any person aggrieved, or by any office or department of the Village of Newark.

INSTRUCTIONS

- Before filing a Request for Appeal Hearing, the Village of Newark Zoning Ordinance should be reviewed for filing procedures and requirements and the Village Clerk should be contacted to arrange an informal Pre-Application Meeting with Staff.**
- Please print or type. Application must be complete before filing with the Village of Newark.
- Please consult the Village of Newark Zoning Ordinance for a list of all required submission materials and to determine application / submission deadlines. Please note that this Application will not be forwarded to the Zoning Enforcement Officer / Zoning Board of Appeals for consideration until all required information and supporting documentation is submitted in accordance with the deadlines contained within the Village of Newark Zoning Ordinance and any materials incorporated therein.
- Proof of ownership, disclosure of beneficial interest, and authorization to represent owner must be attached to this Application.

GENERAL APPLICATION INFORMATION (use Addendum attachment if necessary):

1. Name of Applicant: _____

2. Address: _____

NECESSARY SUBMISSIONS

(Please Consult the Village of Newark Zoning Ordinance for submission deadlines)

- **Completed and Signed Application Form with Certification and Professional Fee Reimbursement Agreement.**
- **Payment of fee** – The payment of any fee established by the Village Board for the proposed Amendment.
- **Notice** – Copy of the proposed Notice of Public Hearing
- **Other** - Information other than that identified above may be requested by the Zoning Enforcement Officer, Staff or Village President, if it is determined necessary to clearly describe and/or support the proposed Request for Appeal Hearing.

CERTIFICATION

The owner hereby authorizes, supports and consents to this request for variation, and further authorizes, agrees and consents to allow the temporary installation and display by the Village of public notice (signage) upon the subject property.

The applicant, having read this application and fully understanding the purpose thereof, declares that the preceding statements made are true and that the information provided herein is complete to best of the applicant’s knowledge and belief. APPLICANT FURTHER CERTIFIES THAT THE ABOVE INFORMATION IS TRUE AND ACCURATE TO THE BEST OF APPLICANT’S KNOWLEDGE AND CERTIFIES THAT APPLICANT HAS THOROUGHLY REVIEWED THE FILING PROCEDURES AND REQUIREMENTS OUTLINED IN THE VILLAGE OF NEWARK ZONING ORDINANCE AND APPLICABLE ILLINOIS STATUTES.

PROFESSIONAL CONSULTANT FEE REIMBURSEMENT AGREEMENT

APPLICANT, INDIVIDUALLY, AND AS AGENT OF ANY OWNERS OF RECORD OF ALL REAL PROPERTY WHICH IS THE SUBJECT OF THIS APPLICATION AGREES THAT HE, AND ALL RECORD OWNERS OF SAID PROPERTY, SHALL REIMBURSE THE VILLAGE OF NEWARK FOR ALL COSTS, EXPENSES AND FEES INCURRED BY THE VILLAGE FOR ITS PROFESSIONAL CONSULTANTS, ENGINEERS, ATTORNEYS AND OTHERS IN REVIEWING THIS APPLICATION AND PARTICIPATING IN THE APPLICATION PROCESS IN ANY CAPACITY.

Signature of Owner(s)

Signature of Applicant(s)

Printed Name

Printed Name

Date: _____

Date: _____